

CHARLTON PARISH COUNCIL

www.charlton-worcestershire.org.uk

Clerk: Wendy Cope 22, Heathfield Road, Norton, Evesham WR11 4TQ

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To Councillors Richard Bentley, Roger Davies, Edward Grazier, Helen Hill, Wendy Sharpe, Darren Salmons and Richard Wallis

The Annual Parish Council Meeting of Charlton Parish Council will be held on THURSDAY 8th May 2025 in the OLD SCHOOLROOM, CHARLTON at 7.30pm

A G E N D A

1. To elect the Chairman for the coming year
2. Chairman's Declaration and Acceptance of Office
3. To review and accept Financial Regulation
4. To review and accept Code of Conduct
5. To review and accept Standing Orders
6. To review and accept Disciplinary Policy
7. To review Data Privacy Policy

PUBLIC FORUM – the opportunity for residents to raise matters of concern

8. To receive and consider apologies for absence
9. To elect the Vice Chairman for the coming year
10. To receive any Declarations of Interest
11. To receive a report from County Councillor
- 9 To receive a report from the District Councillor
10. To receive an update on the SWDPR
11. To receive an update on the WCC Minerals Plan

12. To appoint Committees and Working Groups
 - (1) Planning Committee
 - (2) Finance WG

13. To appoint Parish Council representatives
 - (1) Cropthorne and Charlton Village Hall
 - (2) Workman Trust/Old School Room
 - (3) Worcestershire CALC
 - (4) Flood WG

14. To allocate responsibilities
 - (1) Street lighting
 - (2) Mowing and The Green
 - (3) Footpaths
 - (4) Tree warden
 - (5) Lengthsman liaison

- (6) Website
 - (7) Flood warden
 - (8) Cemetery and Wild Flower area
 - (9) PACT
 - (10) SWDPR
 - (11) WCC Minerals Plan
15. To consider the Parish Council insurance for 2025/2026
16. To receive reports from representatives
- (1) Parish Paths Warden (Adrian Peake)
 - (2) Cropthorne and Charlton Village Hall
 - (£) Workman Trust/Old Schoolroom
 - (4) PACT
17. To confirm and adopt the Minutes of the Meeting held on 13th March 2025
18. To receive the reports of the Planning Committee for 1st April 2024
19. Finance The Parish Clerk will present the accounts for the end of year AGAR form for signing.
20. To set a date for the Annual Parish Meeting to be held between 1st of March and 1st of June
21. To consider matters affecting the Green
22. To receive an update on Cemetery matters and the land opposite concerning land registry.
23. To receive an update on highway, footway and footpath matters.
24. To consider an application for public footpath status of paths not on the definitive map
25. To receive an update on flood issues
26. Reports for information
- (1) Pollution of the River Avon
 - (2) WCC Green Infrastructure consultation
 - (3) Renewal of lengthsman Agreement for 2025/2026
 - (4) .gov.uk emails and website
28. To receive a report on matters from CALC
29. To note any correspondence
30. Items for Information/Inclusion on the next agenda
31. Invoices for payment
32. Date of the scheduled Parish Council Meeting Thursday 10th July 2025
Wendy Cope Clerk to The Parish Council of Charlton

